

TARRIF CINE & FINANCE LIMITED

CIN: L65990MH1985PLC035268

Regd. Off. : Ground Floor, Binani Bhavan, 28/30, Anant Wadi, Bhuleshwar, Mumbai – 400 002.
Tel: 2201 4001, Fax: 2201 4003 Email Id: tarrifcinefin@yahoo.com, BSE CODE NO. 512221

Website: www.tarrifcine.com

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400001

Sub: Intimation under Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.

Ref: Scrip code- 512221

Dear Sir/Madam,

With reference to the captioned subject, the Company would like to submit the following information regarding the business transacted at its Board Meeting held on 11th May 2018:

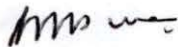
Considered and approved appointment of Ms. Snehal Prashant Pawar (Membership No. ACS23120) as Company Secretary and Compliance Officer of the Company.

The brief details of information as required under Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 for the said matter is enclosed herewith as "**Annexure A**";

The Meeting of the Board of Directors of the Company was commenced at 4.00 p.m. and concluded at 5.00 p.m.

You are requested to take the same on record and update the details in this regard.

For Tarrif Cine & Finance Limited



Balkrishna Binani
Managing Director
DIN: 00175080
Date: 11th May, 2018
Place: Mumbai



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ANNEXURE A

Reason for Appointment	In order to comply with the Regulation 6 of the SEBI (Listing Obligations & Disclosure Requirements), 2015 and Section 203 of the Companies Act, 2013 Ms. Snehal Prashant Pawar, a qualified Company Secretary having membership No. ACS 23120 has been appointed as Company Secretary and Compliance Officer of the Company.
Date & term of Appointment	11 th May, 2018
Brief profile	Attached

CS SNEHAL PRASHANT PAWAR

Membership No. ACS 23120

Residential Address: Siddheshwar CHS, C-3, 2/12, Sector -23, Juinagar, Navi Mumbai-400 705

Contact: +91 9970234892

Email: bansode.snehal@gmail.com/snehal_eternal@yahoo.co.in

COMPANY SECRETARY PROFESSIONAL

Seeking a challenging and rewarding opportunity in the **Secretarial field** which is inline with my academic background and which effectively utilizes my analytical and technical skills

➤ **EDUCATIONAL CREDENTIALS**

Company Secretary-Final (Dec. 2007)

Institute of Company secretaries of India, Cleared in 2nd Attempt

Company Secretary-Inter (Jun. 2006)

Institute of Company secretaries of India, Cleared in 1st Attempt

Bachelor of Commerce (Mar. 2005)

Vartak College, University of Mumbai, 67%

XII (Feb.2002)

Vartak College, University of Mumbai, 68%

X (Feb.2000)

K.M.P.D. School, 69.73%

➤ **PROFESSIONAL EXPERIENCE**

- | | |
|--|------------------------|
| 1. Kisan Mouldings Limited (Listed on BSE Limited) | Since Sept 2017 |
| 2. Percept Limited | Since Mar 2017 |
| 3. Hagwood Commercial Developers Private Limited
(Subsidiary of Prozone Intu Properties Limited- transfer within group) | Since Dec 2015 |
| 4. Prozone Intu Properties Limited (PIPL) -Listed on BSE and NSE
(Prozone Enterprises Pvt. Ltd. Amalgamated with PCSCCL on 27.02.2012)
Designation: Company Secretary | Since Mar 2012 |

Work profile: (Only additional information is provided to avoid replication)

- Postal Ballot (As per Companies Act 2013)
- Filing of various documents with ROC (As per Companies Act 2013)
- Work related to Listing of PCSCCL on BSE and NSE
- Filing of Balance sheet in XBRL and other secretarial matters.
- Compliance of Corporate Governance and preparation of Annual Report.
- Ensuring the compliances under Listing Agreements, SEBI Act and Rules, Insider Trading Regulation, Companies Act and other Corporate Laws etc.

- Maintenance of Secretarial records and compliances of subsidiaries and Group Companies etc.

5. Prozone Enterprises Pvt. Ltd. (PEPL) Since May 2009
(Subsidiary Company of Provogue (India) Limited which is listed on BSE & NSE)
Designation: Company Secretary

Work profile: (Only additional information is provided to avoid replication)

- Preparation of MIS Reports for Buy Back, Major buyer and seller list etc.
- Filings under Section 212
- Form FCGPR Part A & B
- Form FCTRS
- Form ODI
- Dividend related work (in Provogue (India) Ltd)
- Closure of Companies u/s 560
- Buy Back of Shares (in Provogue (India) Ltd)
- Re-appointment of Executive Directors
- Postal Ballot (Amendment in Object Clause in Provogue)
- Conversion of Private Limited Company into Public Limited Company
- Conversion of Public Limited Company into Private Limited Company
- Demerger (Demerger of Retail Centric Real Estate Development Business of Provogue (India) Limited in favour of Prozone Capital Shopping Centres Limited)
- Amalgamation (Amalgamation of Prozone Enterprises Private Limited with Prozone Capital Shopping Centres Limited)
- Submission of CGR and Shareholding pattern on NEAPS

6. Provogue (India) Limited (PIL) Since October 2007
(Provogue is a leading brand in textile industry in India and listed on BSE & NSE)
Designation: CS-Management Trainee

Work profile:

- Maintenance of various Statutory Registers & Various other Registers under Takeover code;
- Preparation of Minutes and maintenance of Minutes Book;
- Preparation of requirements of Board of Director before Board, Various Committee and Member's Meetings;
- Assisted in preparation of Annual Report of the Company
- Assisted in holding AGM and EGM;
- Preparation of Transfer deeds etc.
- Compliance with the requirements of the Listing Agreement with Stock Exchanges;
- Incorporation of Companies
- Change of Name of the Company
- Well-versed with the procedure of e-filing under the MCA21 project
- Assisted in the Preferential Issue of the Company;
- Preparation of disclosures under section 299 and section 274(1)(g)
- Letters for reappointment of auditors, letters of resignation of Directors
- Increase in Authorised Capital of the Company
- Procedural matters related to payment of Managerial Remuneration;
- Assisted in Subdivision of shares.
- Statutory Compliances of all group Companies and Subsidiaries etc.

➤ **OTHER EXPERIENCE**

7. **Aristo Flexi Pack (AFP)**
Designation: Asst. Accountant

(May 2005 to Nov. 2005)

Work profile:

- Day to day Bank Reconciliation Statement.
- Day To Day Verification of Purchase Bill.
- Regular Follow-ups
- Saving Account Related Entries in Tally 6.3

➤ **TECHNICAL SKILLS**

Ms Office, Internet Application

➤ **AWARDS & CERTIFICATIONS**

- Got Certificates for Elocution competition at school level
- Got Certificates for Running Competition at school level
- Got Certificates for Handwriting Competition at school and college level
- Won 2nd Prize in Katthak Dance Competition in Inter school Competition

➤ **INTERESTS**

- Dancing
- Reading books
- Performing Yoga

➤ **PERSONAL INFORMATION**

- Date of Birth : 2nd July, 1985
 - Languages Known : English, Hindi and Marathi
 - Marital Status : Married
 - References : Available on Request
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